

On **Tues., May 1**, Community Service will make the 2018-2019 meeting room application package available for printing from our website. It will be found on the right side of the website under the **Contact Us** information, on a menu button labeled "**Meeting Rooms.**" You can type in the forms to complete them prior to printing, or print them and then complete them by hand. If for some reason you are unable to print the application from the website, we will also make copies available in the Community Service office for pick up beginning **Tues., May 1**.

You may return the application to our **Auditorium**, beginning on **Monday , May 21**. Each application will be date-stamped and numbered in the order in which they are returned. As always, space will be allocated on a first-come, first-served basis. Following the first date of registration, or if there is not a waiting line, you may return your application to the Community Service Department.

Please feel free to call us at 516-938-0077 X 254 or X 224 if you have any questions. We look forward to working with you in the coming year.